

## SANBE Foundation Grant Application Guide

**SANBE Foundation Mission:** Our mission is to provide additional resources that enhance the quality of educational programs in Independent School District 282.

**SANBE Foundation** funds support our creative-learning grant program, which awards grants to teachers and staff members. These grants support innovative learning opportunities for district students.

### **2016-17 Grants & Award Schedule:**

Mini Grants (requesting \$750 or less): Throughout each school year, smaller grants will be awarded to teachers as the board receives applications. ***Teachers are encouraged to submit applications at any time during the school year.***

Big Idea Grants (requesting between \$751-\$10,000): In March 2017, \$10,000 worth of grants will be awarded *for use in the 2017-18 school year*. This larger amount may be divided amongst several grants, or given as a single grant. So what's *your* Big Idea? ***Deadline for Big Idea Grant proposals is Monday, February 10, 2017.***

**SANBE** wants to provide opportunities for teachers to stretch beyond what is typical and try some innovative stuff to guarantee all SANBE learners achieve at high levels. That is why we prioritize grant proposals that meet one or more of the criteria in **GREEN** over the criteria in **RED**. Please don't feel like you must check all of the criteria boxes in order to have a strong grant proposal! We are looking for quality, not quantity.

<b>Higher Prioritized</b>
Supports innovative teaching strategies.
High interest learning materials.
Hands-on materials that support core curriculum
Enrichment activities via assemblies, speakers for students, etc.
Enhances established curriculum.
Reaches a large number of learners.
Creates interdisciplinary, multi-classroom, or multi-age learning.
Creates additional opportunities for learners to meet graduation standards.

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<b>Lower Priority</b>
Activities that are normal operating tools and expenses generally funded by the district.
Transportation Costs
Professional Development for Staff
Previously funded grant programs

### Grant Application Process

- A. Download and complete the SANBE Foundation Grant Application Form.
- B. Please share your proposal with your administrator.
- C. Email the completed form (with any attachments) to [sanbefoundation@gmail.com](mailto:sanbefoundation@gmail.com) and CC your administrator.

### If the Grant is Awarded:

- A. Submit orders or receipts for reimbursement to the building secretary or district business manager.
- B. Complete and send follow-up information to SANBE Foundation. This includes thank you letter, photos, and project results.
- C.