

1 St. Anthony – New Brighton  
2 Independent School District 282  
3 St. Anthony Village High School  
4 Media Center  
5 3301 Silver Lake Road  
6 St. Anthony, MN 55418  
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9 **Search Firm Meeting – 6:30 p.m. - Tuesday, December 19, 2017**

10 **MINUTES**

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13 **Members Present:** Board Chair Barry Kinsey; Vice Chair Leah Slye; Treasurer Cassandra  
14 Palmer; Clerk Andrea Scamehorn; Director Mike Volna; and Director Laura Oksnevad

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16 The Search Firm Meeting was called to order at 6:30 p.m. by Board Chair, Barry Kinsey, in the  
17 St. Anthony Village High School Media Center.

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19 The Superintendent Search Firm, School Exec Connect, reviewed a draft of the District's profile.  
20 The profile was developed from feedback gathered from focus group meetings, individual  
21 interviews, and from the District's on-line survey.

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23 The Search Firm Meeting of December 19, 2017 was adjourned at 7:07 p.m.  
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28 **Regular Meeting – 7:07 p.m. - Tuesday, December 19, 2017**

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30 **MINUTES**

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32 **Members Present:** Board Chair Barry Kinsey; Vice Chair Leah Slye; Treasurer Cassandra  
33 Palmer; Clerk Andrea Scamehorn; Director Mike Volna; and Director Laura Oksnevad

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35 **Staff Present:** Superintendent Robert Laney; Controller Phan Tu; St. Anthony Middle School  
36 Principal Renee Corneille; Director of Communications and Community Services Wendy  
37 Webster; St. Anthony Village High School Principal Wayne Terry; Director of Athletics, Activities,  
38 and Facilities Troy Urdahl; Director of Special Education Michelle Dunaski; and Special  
39 Education Coordinator Hope Fagerland;

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41 The Regular School Board Meeting was called to order at 7:07 p.m. by Board Chair, Barry  
42 Kinsey, in the St. Anthony Village High School Media Center.  
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46 **APPROVAL OF AGENDA**

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48 **A motion was made by Andrea Scamehorn and seconded by Cassandra Palmer to**  
49 **approve the Amended December 19, 2017 Regular School Board Meeting Agenda, as**  
50 **presented. The motion carries 6-0.**

51 **APPROVAL OF MINUTES**

52  
53 A motion was made by Laura Oksnevad and seconded by Cassandra Palmer to approve  
54 the Minutes, with the addition noted, from the December 19, 2017 Regular School Board  
55 Meeting, as presented. The motion carries 6-0.  
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58 **CONSENT AGENDA**

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60 A motion was made by Leah Slye and seconded by Cassandra Palmer to approve the  
61 December 19, 2017 Consent Agenda, as presented. The motion carries 6-0.  
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65 **ACTION**

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68 **1. School Building Bonds, Series 2018A**

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70 RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF GENERAL  
71 OBLIGATION SCHOOL BUILDING BONDS, SERIES 2018A; COVENANTING  
72 AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE  
73 PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO  
74 GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE  
75 BONDS  
76

77 BE IT RESOLVED by the School Board of Independent School District No. 282, State of  
78 Minnesota, as follows:  
79

80 1. The School Board hereby finds and declares that it is necessary and expedient  
81 for Independent School District No. 282 (the "District") to sell and issue its fully registered  
82 General Obligation School Building Bonds, Series 2018A (the "Bonds") in the total aggregate  
83 principal amount of not to exceed \$4,060,000, to be issued pursuant to authority granted by the  
84 voters of the District on September 7, 2017 for the acquisition and betterment of school sites  
85 and facilities.  
86

87 2. The School Board, desires to proceed with the sale of the Bonds by direct  
88 negotiation to Robert W. Baird & Co. (herein "Baird"). Baird will purchase the Bonds in an  
89 arm's-length commercial transaction with the District. The School Board has determined to  
90 retain PFM Financial Advisors LLC to act as an independent municipal advisor for this issue.  
91

92 3. Baird is authorized and directed to prepare and distribute an Official Statement  
93 related to the sale of the Bonds.  
94

95 4. The Superintendent or Controller and any School Board officer are hereby  
96 authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed  
97 \$4,060,000 and to execute a Bond Purchase Agreement with Baird for the purchase of the  
98 Bonds, provided that the True Interest Cost of the Bonds does not exceed 3.75%. The final  
99 principal amount of the issue shall be determined as of the date of pricing and approval of the  
100 sale as specified in this section.

101 5. Upon approval of the sale of the Bonds by the Superintendent or Controller and  
102 any School Board officer, the School Board will meet at its next regularly scheduled meeting to  
103 adopt the necessary approving resolution as drafted by the District's Bond Counsel.  
104

105 6. (a) The District hereby covenants and obligates itself to notify the Commissioner of  
106 Education of a potential default in the payment of principal and interest on the Bonds and to use  
107 the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal  
108 and interest on the Bonds when due. The District further covenants to deposit with the Bond  
109 Registrar or any successor paying agent three (3) days prior to the date on which a payment is  
110 due on the Bonds an amount sufficient to make that payment or to notify the Commissioner of  
111 Education that it will be unable to make all or a portion of that payment. The Bond Registrar for  
112 the Bonds is authorized and directed to notify the Commissioner of Education if it becomes  
113 aware of a potential default in the payment of principal or interest on either issue of the Bonds or  
114 if, on the day two (2) business days prior to the date a payment is due on either issue of the  
115 Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar.  
116 The District understands that as a result of its covenant to be bound by the provisions of  
117 Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding for each  
118 issue as long as any Bonds of that issue remain outstanding.  
119

120 (b) The District further covenants to comply with all procedures now or hereafter  
121 established by the Departments of Management and Budget and Education of the State of  
122 Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to  
123 take such actions as necessary to comply with that section. The chair, clerk, superintendent or  
124 business manager is authorized to execute any applicable Minnesota Department of Education  
125 forms.  
126

127 **A motion was made by Laura Oksnevad and seconded by Andrea Scamehorn to adopt**  
128 **the resolution authorizing the approval of the sale of General Obligation School Building**  
129 **Bonds, Series 2018A, as presented. The motion carries 6-0.**  
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132 **2. WMEP Intent to Withdraw**  
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134 WHEREAS, Article V of the Joint Exercise of Powers Agreement, entered into on June 6, 1995  
135 by and between the member School Districts and subsequently amended as to the timing of a  
136 member School District's Notice of Withdrawal, requires written notice be given to the chair of  
137 the West Metro Education Program ("WMEP") Joint Powers Board no later than December 30  
138 prior to the withdrawal date of the following June 30; and  
139

140 WHEREAS, Article V requires that the written notice of withdrawal be accompanied by a  
141 certified copy of an appropriate resolution of the member's School Board;  
142

143 THEREFORE, BE IT RESOLVED by the School Board of St. Anthony - New Brighton  
144 Independent School District # 282 as follows:  
145

- 146 1. The School Board hereby authorizes and directs the withdrawal of the St. Anthony –  
147 New Brighton Schools from WMEP effective June 30, 2018;
- 148 2. The School Board directs the Board Chair, Clerk, or Superintendent, on behalf of the  
149 School Board, to provide written notice of this resolution not later than December 30,  
150 2017;

- 151 3. It is further ordered that, pursuant to a proper request, the School District shall provide  
152 additional copies of this resolution, adopted by the School Board at its duly called  
153 December 19, 2017 meeting.

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155 **A motion was made by Mike Volna and seconded by Andrea Scamehorn to approve the**  
156 **intent to withdraw from West Metro Education Program (WMEP), as presented.**  
157 **The motion carries 6-0.**  
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160 **3. Policy 304 – Superintendent Contract, Duties, and Evaluation**  
161

162 This was the second reading of Policy 304 – Superintendent Contract, Duties, and Evaluation.  
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164 **A motion was made by Leah Slye and seconded by Cassandra Palmer to approve Policy**  
165 **304 – Superintendent Contract, Duties, and Evaluation, as presented. The motion carries**  
166 **6-0.**  
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169 **4. Policy 306 – Administrator Code of Ethics**  
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171 This was the second reading of Policy 306 – Administrator Code of Ethics.  
172

173 **A motion was made by Cassandra Palmer and seconded by Laura Oksnevad to approve**  
174 **Policy 306 – Administrator Code of Ethics, as presented. The motion carries 6-0.**  
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178 **DISCUSSION**  
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180 **1. Nystrom Update**  
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182 Recent decisions made by Nystrom & Associates, the District's School Based Mental Health  
183 provider, have led the District to pursue a partnership with a new provider. The Director of  
184 Special Education Michelle Dunaski and Special Education Coordinator Hope Fagerland  
185 interviewed five prospective providers. As a new provider contract is developed, the District will  
186 attempt to retain the current therapists for continuity of care. It's yet to be determined if the  
187 transition will take place this school year or next.  
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190 **2. Window Project at SAMS/SAVHS**  
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192 The SAMS/SAVHS Building Envelop Project, funded under the Long Term Facilities  
193 Maintenance program, is out for bids and will be completed this summer. The project will  
194 remove the sagging awnings over the windows on the south side of the high school. Due to  
195 broken seals, shrunken gaskets, and broken screens beyond repair, the windows on the south  
196 and west side of the high school and middle school will be replaced with energy efficient tinted  
197 windows. The deteriorating aggregate around the window areas, allowing water into the  
198 building, will be covered with aluminum panels.  
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**3. Finance HR/Payroll Information System**

Due to concerns regarding the Finance/Human Resource/Payroll system that the district is currently using, a committee was created to research other system options. After three months of research and discussions, the recommendation is a switch to Skyward Qmlativ. The transition will start in January 2018.

**4. Bond Discussion**

As the Board works toward determining the final bonding amount for the next bond issuance, Administration presented Wilshire Park construction options for consideration. The discussion centered on the priority list of options presented.

**SUPERINTENDENT REPORT**

Superintendent Laney mentioned the community will see changes to the front of Wilshire Park this week as the sign, the flagpole, and the current bus loop will be removed.

**BOARD MEMBER REPORTS**

School Board members attended the following meetings and events: AMSD Annual Conference; WMEP Board meeting; Wellness Committee; NE Metro 916; TIES Conference; Wilshire Park Band Concert; and the St. Anthony Village High School Choir Concert.

**Adjourn**

The Regular Meeting of December 19, 2017 was adjourned at 9:12 p.m.

Respectfully submitted,

Kim Lannier

ATTEST:

  
Andrea Scamehorn, Clerk

The Closed Session was called to order at 9:22 p.m. and adjourned at 9:43 p.m.